



CaravanFest 2024 Conditions of Participation

1. TRADE FAIR ORGANIZER

Caravanpark OÜ

Address: Allika tee 16, Alliku küla, 76403 Saue vald, Harjumaa, Estonia

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Email: caravanfest@caravanpark.ee

Website: www.caravanfest.ee

2. TIME AND PLACE OF THE FAIR

Time: 3-5 May 2024

Location: Vanamõisa Caravan Park, Vabaõhukeskuse tee 18, Vanamõisa küla, 76407 Saue vald, Harjumaa, Estonia

Opening hours of the fair

Friday, May 3, 14:00-17:00 (guests with invitations only)

Saturday, May 4, 10:00-17:00

Sunday, May 5, 10:00-16:00

Times of set-up and take-down of the fair

Set up times:

Thursday, May 2, 9:00-21:00

Friday, May 3, 9:00-13:00

Take-down times:

Sunday, May 5, 16:00-20:00

Monday, May 6, 10:00-17:00

Outside of the aforementioned set-up and take-down times, in agreement with the organizer of the fair.

3. EXHIBITORS, FAIR SPACE, AND EXHIBITS

Exhibitor – a legal or natural person participating in the fair whose field of activity corresponds to the theme of the organized event.

Fair space – space rented by the organizer to the exhibitor for the duration of the fair. Only outdoor spaces are available.

Exhibit – a physical object displayed on or above the fair space rented by the exhibitor at the fair. It is forbidden to install exhibits outside the rented fair space. The organizer has the right to demand the removal of those exhibits from the fair that represent a potential source of danger for visitors and other exhibitors, disturb or complicate the work of other exhibitors, mislead visitors or contradict moral standards or good business practices.

4. RENTAL OF FAIR SPACE

Participation in the fair is based on the e-registration form-participation agreement duly completed by the exhibitor, which has been sent via the organizer's website and by sending which the authorized person wishing to participate in the fair confirms their wish to participate in the fair under the conditions specified in the conditions of participation. Registration for the trade fair is open until 15.03.2024.

The e-registration form-participation agreement filled out by the exhibitor and accepted by the organizer is a contract regarding participation in the fair, the fulfillment of which is mandatory for the parties.

5. TERMS OF PAYMENT

Upon receipt of the registration form-participation agreement, the organizer sends an invoice to the exhibitor for the full amount of the ordered rental space and services, which must be paid within 7 calendar days. After receipt of the payment, the organizer sends the exhibitor a written confirmation about the reservation of the fair space. If the exhibitor does not pay the invoice presented to them by the due date, this is equivalent to the termination of the contract, and no reservation of the fair space is made.

If additional services are used at the fair (e.g., electricity above the pre-ordered amount), it must be paid for after the fair on the basis of an invoice sent by the organizer.

VAT settlement with the VAT payers of the European Union member states is carried out in accordance with the VAT Act of the Republic of Estonia.

6. RENTAL PRICES OF FAIR SPACE

Prices upon registration until 31.01.2024

Space		Electricity
12 €/m ² < 60 m ²		20 €/1 kWh
8 €/m ² 60-179 m ²		30 €/2 kWh
6 €/m ² >180 m ²		45 €/3 kWh
		60 €/4 kWh

Prices upon registration from 01.02.2024

Space	Electricity
15 €/m ² < 60 m ²	20 €/1 kWh
10 €/m ² 60-179 m ²	30 €/2 kWh
8 €/m ² >180 m ²	45 €/3 kWh
	60 €/4 kWh

Prices are exclusive of VAT.

The exhibitor undertakes to pay for the fair space and additional services in accordance with the above rates.

7. LAYOUT OF FAIR AREA

The final layout of the fair space is determined by the organizer, taking into account the practical use of the space and, as far as possible, the wishes of the exhibitor. The organizer has the right to unilaterally change the size and location of the fair space if necessary.

Before the start of the fair, the organizer sends each exhibitor the final layout of the fair spaces, indicating the location of the fair space rented by the exhibitor.

8. WRISTBANDS

According to the size of the rented fair space, the exhibitor will be issued wristbands before the fair as follows:

Participant wristbands

- up to 60 m² space – 6 wristbands
- 60-179 m² space – 10 wristbands
- over 180 m² space – 15 wristbands

Visitor wristbands

- up to 60 m² space – 6 wristbands
- 60-179 m² space – 10 wristbands
- over 180 m² space – 15 wristbands

Additional wristbands are available for an additional fee (€5/piece).

9. TERMINATION OF PARTICIPATION AGREEMENT

The exhibitor is obliged to notify the organizer in writing of the wish to terminate the participation agreement. The fee for the rental of the fair space and additional services paid is not refundable if the exhibitor withdraws from participation. If the fair is canceled for reasons attributable to the organizer, the payments made by the exhibitor will be returned to the exhibitor.

The exhibitor loses the right to use the reserved fair space if the exhibitor does not comply with the conditions of participation in the fair. The exhibitor is obliged to pay the organizer invoices whose payment due dates have arrived by the moment of early termination of the participation agreement. Amounts already paid by the exhibitor before the early termination of the contract are not subject to reimbursement.

10. LEAVING THE FAIR BEFORE THE END OF OPENING HOURS

It is prohibited to remove exhibits from the exposition before the end of the fair's opening hours. The exhibitor undertakes to stay at the stand until the official end of the fair. Exhibitors who leave the stand earlier are subject to sanctions of 100 € + VAT for each hour they leave earlier. Exceptions are allowed upon prior written agreement with the organizer.

11. WORKING ENVIRONMENT OF THE FAIR

The exhibitor is obliged to implement measures to prevent noise, vibration, etc., caused by the machines, equipment, etc., that they exhibit. During the presentation of audio and video programs, the work of the neighboring stands must not be disturbed. Failure to comply with these restrictions will result in the prohibition of noise-generating activities in the fair space.

The exhibitor is responsible for meeting the health and safety requirements of all persons participating in the work of their stand (including setting up and taking down the stand).

12. FIRE SAFETY AND SECURITY

The exhibitor is obliged to comply with fire and safety requirements.

The organizer is responsible for general order and security at the fairground but not for damage or loss of exhibits, structures, and other materials and equipment belonging to the exhibitor. The organizer is not responsible for damage caused by force majeure, as well as damage caused by visitors, other exhibitors, and their contractors. The exhibitor is responsible for insuring their own property.

13. WASTE MANAGEMENT

It is prohibited to place waste outside of the designated waste containers. The exhibitor collects the waste generated on the fairgrounds in standard garbage bags and places them in garbage containers.

It is forbidden to put waste that requires special handling in waste containers. The exhibitor is responsible for their removal from the fairgrounds and disposal.

The elimination of the consequences of environmental damage and pollution caused by ignoring or violating waste management rules is carried out at the expense of the exhibitor who caused the damage or pollution. The exhibitor also undertakes to pay possible fines and sanctions that may be imposed by national authorities for such violations for reasons arising from the exhibitor's actions.

14. ADVERTISING AND RETAIL SALES

The exhibitor has the right to use the rented fair space for the sale of their products and services. Placing advertising outside the rented fair space and above 4.5 m is chargeable and requires prior agreement with the organizer. The advertisement and the form and methods of its transmission must be in accordance with the provisions of the Consumer Protection Act, the Advertising Act, and the Language Act of the Republic of Estonia and comply with good business practices. The exhibitor is responsible for the compliance of the advertisement to good business practices. In the event that the advertisement presented

by the exhibitor does not meet the requirements or generally contradicts applicable moral standards, the principle of gender equality, good business practices, or incites international or religious hatred, the organizer has the right to demand the removal of the advertisement.

The distribution and display of printed materials and any advertising materials outside the exhibitors' stand are prohibited unless otherwise agreed with the organizer.

Catering, barbecuing, and the sale of alcohol and food are prohibited.

The exhibitor may use the logo and visuals of the fair on their website and in information materials.

By participating in the fair, the exhibitor agrees that pictures and videos may be taken of its stand display and the people working at the stand and used on social media, on the website, and other information channels, as well as for the future promotion of the fair.

15. EXHIBITOR 'S LIABILITY

The exhibitor is responsible for the set-up, layout, and cleanliness of the fair space.

The exhibitor must register with the official representative of the organizer before occupying the fair space rented by them.

The exhibitor is responsible for the activities of their contractors and third parties engaged by them and, if necessary, undertakes to compensate the organizer for material damage caused by them. The exhibitor decides whether to insure their exhibits and other property during a fair period and bears responsibility for the possible consequences of not insuring material assets.

16. EXHIBITOR'S OBLIGATIONS

The exhibitor is obliged to hand over the clean and undamaged fair space and ordered items to the organizer after the end of the fair. The exhibitor is obliged to immediately notify the organizer of damage to the organizer's property at their disposal and to compensate for the damage. The case of damage is fixed between the exhibitor and the organizer in written form.

17. FORCE MAJEURE

If due to the event of force majeure - military action, the action of natural forces, action of state power and government agencies, etc. - the organization of the event is not possible, the participation agreement with the exhibitor will be terminated. The amounts paid by the exhibitor by that time are not refundable as follows:

Space < 60 m ²	300 €*
Space 60-179 m ²	400 €
Space >180 m ²	450 €

* If the amount paid for the fair space was less than the given amount, then 100% of the amount paid is not eligible for a refund.

18. CLAIMS

All claims must be submitted in writing to the contact details of the organizer during the working period of the fair. Later claims will not be taken into account.

The legal acts of the Republic of Estonia apply to the participation agreement and the fulfillment of the agreement. Disputes are tried to be resolved through negotiations; if no agreement is reached, disputes are resolved in the Harju County Court on the basis of the laws of the Republic of Estonia.

19. VALIDITY OF THE PARTICIPATION AGREEMENT AND GENERAL TERMS AND CONDITIONS

By submitting the e-registration form-participation agreement completed on the organizer's website, the exhibitor or their authorized representative accepts the obligation to comply with the conditions of participation of the fair and the additional instructions and orders given by the organizer if they are aimed at increasing the efficiency of work and ensuring the safety of visitors and exhibitors during the working period of the fair. The Estonian text of the fair registration form-participation agreement and conditions of participation has priority over versions in other languages in case of disagreements in their interpretation.